



Artarmon Parents and Citizens' Association

Abbott & McMillan Roads

Artarmon NSW 2064

Phone: 9411 1950 or 9411 1062

Fax: 9415 1243

www.artarmon-p.schools.nsw.edu.au/community

*Minutes of the Monthly Meeting of the Artarmon P&C Association
held on Wednesday 26 September 2019 in the School Hall (7pm)*

Attendance: As per attendance book

Chair: Bogdan Grubisic

Minutes: Malvina Crastin

Meeting Opened: 7.00pm

Item 1 - Apologies

Attendance: As per attendance book.

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Item 2 - Minutes of previous meetings

Motion: That the Minutes from the 24 July 2019 P&C General Meeting be accepted.

Moved: Bogdan Grubisic

Seconded: Daniel O'Doherty

Motion Carried

Matters arising from the Minutes

Item 3 - Correspondence

Correspondence received

- No correspondence received

Correspondence sent

- No correspondence received

Item 4 - Status update on action items from prior meetings


Date	Issue/Discussion	Action	Status	New Actions
2018	Long pants to be considered for girls' uniform.	Louise	Louise Green to discuss with Jane	Jane and Louise to meet prior to October meeting.
March 2019	POS software	Bogdan Grubisic	Bogdan and Anna details have been provided to Square & P&C details provided. Square estimated turnaround time for on-boarding Artarmon P&C business will be between 4-6 weeks from the start of August.	N/A
June 2019	APS to contact school infrastructure to get an update. The update is provided in the principal's report of the agenda.	Louise Green	<p>Louise confirmed application. School Infrastructure has been overwhelmed by the number of applications and are aiming to respond by November 2019.</p> <p>Louise confirmed that we have requested 30 units.</p> <p>Daniel O'Doherty to send school a list of potential suppliers.</p>	Completed
22/5/2019 Bogdan Grubisic	Chair recommended P&C create a 3 year framework	Bogdan	Bogdan to send through via Survey monkey questions relating to 3 year purpose and P&C members to select P&C logo	Completed
24/7/2019	Community Grant Programme update. That the voting is now open for the community grant.	Malvina	Malvina to organise mailbox drop and investigate other online avenues to promote	Completed

Item 5 - Status

5.1 – Voluntary Contributions Update

Currently we have received \$156944.00 in voluntary contributions.

Item 6 – New Items

Motion subject	Name	Reasons	Requests	Motion	Action
That the P&C adopt a new logo for the P&C.	Bogdan Grubisic	The Artarmon P&C has never had a its own logo and we want to create a recognisable logo that is easily identifiable.	That the P&C move a motion to adopt a logo.	Motion went to vote: Majority ruled	Logo number 7 will become the new Artarmon P&C logo. Please see below.
			New Artarmon P&C logo		

Item 7 – Principal, Deputy Principal and Assistant Principals Report

Voluntary Contributions – Currently we have received \$156934.00. Thank you to all the families who are supporting our students and staff.

Cooler Classrooms – The Cooler Classroom Program has confirmed our application for air conditioning. They have received a large number of applications, which are still being assessed. They don't have an announcement date at this stage. They will notify schools of the outcomes as soon as they can.

Enrolment Policy – The new NSW Enrolment Policy is in the first stage of implementation. I will present the changes and impact at the P&C meeting on Wednesday 25 September.

Walkathon – 23 October (funds to be used for all students Digital Licence and new flagpoles for Aboriginal and Torres Strait Islander flags)

Hawaii Trip- What a great week we all had with an outstanding group of students. It was very worthwhile and a rich experience for our students.

Merit Selection Panel training. We are in need of several parents to be trained to sit on Selection Panels for staff.

The training takes approximately 1hr and can be done online with a short follow up meeting with myself. Please email the school if you are interested.

Item 8 - Treasurer's Report

ARTARMON PARENTS' AND CITIZENS' FINANCES (unaudited)		
Annual Summary and Budget analysis		
	DRAFT BUDGET	YTD 11 September 2019 (Reconciled Transactions Only)
	2019	
CONTRIBUTIONS AND REVENUE		
Fundraising	30,000	30,029
<i>Springfair 2018</i>		3,107
<i>State Election CakeStall + BBQ</i>		3,746
<i>End of Term1 Sausage Sizzle</i>		1,659
<i>End of Term2 Sausage Sizzle</i>		1,972
<i>Federal Election CakeStall + BBQ</i>		4,466
<i>Movie Night</i>		3,890
<i>Trivia Night</i>		9,805
<i>Second Hand Uniform Sale</i>		1,384
Sponsorship	-	500
Year 6 Jerseys	15,000	10,888
Bank Interest	1,000	210
Grants received	-	-
Uniform Shop	20,000	11,666
Other Income	20,000	82
	86,000	53,375
EXPENSES		
Outgoings and other expenses		
Fundraising	(15,000)	(6,069)
<i>Springfair 2018</i>		-
<i>State Election CakeStall + BBQ</i>		(1,207)
<i>End of Term1 Sausage Sizzle</i>		(58)
<i>Other Fundraising Cost</i>		(164)
<i>Federal Election CakeStall + BBQ</i>		(1,064)
<i>Movie Night</i>		(1,174)
<i>Trivia Night</i>		(2,403)
Year 6 Jerseys	(15,000)	(10,829)
	(30,000)	(16,898)
AP&C Administration		
Affiliation Fees and Insurance	(3,800)	(1,250)
Bank Fees & Auditor Fees	(3,000)	(3,063)
Merchant card charges & adjust	-	-
Bookkeeper	(2,000)	(2,501)
Insurance	-	(3,778)
Insurance - Workers Comp reimburse	-	3,160
Website	-	(260)
PAYG, super (Net of transfer from Sub'Com)	-	-
Subscriptions	-	(753)
General expenses, VC newsletter printing	(1,000)	(273)
	(9,800)	(8,717)
AP&C Subcommittee allocations		
Strings	-	-
Band	-	-
Staff Farewells	-	-
Gardening	(1,000)	(1,159)
Sustainability	(1,500)	(541)
Year 6 Farewell	(3,000)	(806)
Traffic	-	-
English classes	-	-
Multicultural	-	-
	(5,500)	(2,506)
TOTAL OUTGOINGS	(45,300)	(28,121)
NET SUPPLUS / (DEFICIT)	40,700	25,253

- Across all fundraising activities year to date (being the state and federal election BBQs, End of Term 1 and Term 2 sausage sizzles, Trivia Night, Movie Night and the Second Hand Uniform Sale), we made total profit of close to \$21K.
- Year to date, the net profit for the head P&C fund is \$25,253. This compares to \$26,919 at August. The reduction is due to no fundraising activities over the last month therefore no income received but there were expenses associated with the running of the P&C and Gardening Bee
- Main expenditure in the month has been
 - Bookkeeping fees
 - Gardening Bee
 - Outstanding payments for Trivia Night expenses
- Expected future outgoings

Sponsorship of the UR strong program (subsidising \$10 per ticket for the first 100 tickets purchased for both the lower and upper primary sessions). Total cost approx.

Item 9 - Sub Committee Reports

Band Committee Report

Senior Concert Band was awarded 1st place in their section at the Ryde Eisteddfod and Concert Band was awarded 2nd place in their section.

Prizes have been awarded to students for the Playathon. Well done to all the students who participated, raising over \$5,000 and clocking up many hours of practise! Many thanks to Georgie Roussac for sourcing prizes and Kali Lawrie for collating the results.

All bands and the Hawaii Touring Orchestra performed on 29th August in the Father's Day Band Concert at school.

By all accounts the lucky students who visited Hawaii had an amazing experience with memories to treasure. Thank you to all teachers who looked after them while they were away and especially to Jono Coombes for the mammoth organisational task involved.

The Band and Strings committees intend to form a small parent group to decide on a music performance uniform to be worn by all band and strings ensembles, as no agreement has been reached so far with previous attempts at this.

Canteen Committee Report

Migration to the new ordering system progresses and we will have an over the counter cashless solution soon.

Dan is looking at a move away from single use packaging for canteen items and will report some news when I've met with Willoughby council.

Social and Fundraising Committee Report – No report tabled.

Gardening Committee Report - No report tabled

Band Committee Report – No report tabled

String Committee Report – No report tabled.

Uniform Committee Report – No report tabled.

Multi-Cultural Committee Report – No report tabled.

Traffic Committee Report – no report tabled

Sustainability Committee Report – No report tabled.

Website Committee Report – no report tabled

Item 10	General Business
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Date	Discussion	Action
26/9/2019	Community Grant Programme	Artarmon Public School worked together with Artarmon P&C and were successfully awarded \$75,000 for new playground equipment.
26/9/2019	P&C strategic roadmap for the next 3 years	<p>Bogdan outlined his plan to create a strategic roadmap for the Artarmon P&C for the next 3 years.</p> <p>The results of a sample survey were presented.</p> <p>Bogdan is going to send out the survey to all in attendance.</p> <p>Bogdan referenced a kindy toilet upgrade that Artarmon P&C have been researching.</p> <p>https://www.enlightenededucation.com/school-toilet-project/</p>
26/9/2019	Policy update	<p>Louise Green presented on the policy update around new enrolments.</p> <p>Details can be found</p> <p>https://education.nsw.gov.au/policy-library/associated-documents/pd-2002-0006-01.pdf</p>

26/9/2019	Cleanliness of school toilets	<p>Ming Liang raised concerns on behalf of parents about the cleanliness of the school toilets. Discussion around coming up with a solution to enable students to access the toilets without hesitation.</p> <p>It was agreed that a committee will be set up and they will meet with a member of the Artarmon Executive at the beginning of term 4. Ming Liang and Gregory Begumisa were nominated to be the parent representatives on this committee.</p> <p>Ming Liang and Gregory Begumisa to present 3 workable solutions to our Artarmon P&C for consideration and discussion during the November P&C Meeting.</p>
26/02/2019	Artarmon Bowling Club Development Application.	<p>Community member Anna presented to the P&C requesting support to object to the DA to knock down Artarmon Bowling Club. Objections need to be in by October 4.</p> <p>The plan is that the current clubhouse will become a community hub for well-being education including: gardening, healthy eating, physical and mental health programs for children, adults and older people too.</p> <p>Request for help from all Artarmon Public School parents to submit an objection to the DA, explaining why retaining the clubhouse building will help you, your children, your school and our community</p> <p>https://eplanning.willoughby.nsw.gov.au/Pages/XC.Track/Submission.aspx?id=493857</p>

Meeting closed at 8.57 pm

Bogdan Grusibic - Chair for the meeting

Confirmed _____ (President) ____ / ____ / ____ (date)

Future Meeting Date

Wednesday 23 October 2019 - P&C Meeting, 7pm