



Artarmon Public School
Parents and Citizens' Association
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www.artarmon-p.schools.nsw.edu.au/community

*Minutes of the Monthly Meeting of the Artarmon Public School P&C
held on Wednesday 26 June 2019 in the School Library (7pm)*

Attendance: As per attendance book
Chair: Bogdan Grubisic
Minutes: Malvina Crastin

Meeting Opened: 7.00pm

Item 1 - Apologies

Attendance: As per attendance book.
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Item 2 - Minutes of previous meetings

Motion: That the Minutes from the 22 May 2019 P&C General Meeting be accepted.
Moved: Bogdan Grubisic
Seconded: Rebecca Ranasinghe

Motion Carried

Matters arising from the Minutes

Item 3 - Correspondence

Correspondence received

- No correspondence received

Correspondence sent

- No correspondence received

Item 4 - Status update on action items from prior meetings

Date	Issue/Discussion	Action	Status	
2018	Long pants to be considered for girls' uniform.	Jane Absolum	Louise Green is talking to various suppliers.	
March 2019	POS software	Bogdan Grubisic	Bogdan to investigate options with banks.	Rebecca forward another option to investigate

May 2019	To help the P&C run survey's across multiple P&C activities and projects over the coming years. Assist with interactions with Kids, Parents, Teachers and community want and needs outside of monthly P&C meetings.	That Artarmon P&C subscribe to Survey Monkey - Team Advantage plan costs \$23 AUD a month, per user, billed annually.	Motion went to vote: Majority ruled	President to action within 2 months
May 2019	Fundraising found the costs of the last BBQ to be higher than expected.	That Artarmon Public School provides a copy of the canteen contract. Contract to be reviewed by P&C executive	Motion went to vote: Majority ruled	Louise Green has provided a copy of the contract.
June 2019	The new and old committee can run things together in term 1 to get things going quicker and to help handover from one year to the next.	That the P&C move a motion to have the year 3 social and fundraising committee run from term 2 – term 2.	Motion went to vote: Majority ruled	Jackie Strenfield to continue running the committee for term 1 of 2020 whilst the new social and fundraising committee shadow.

Item 5 - Status

5.1 - Building Update

Building works are almost complete with a few rectification works to be completed.

5.2 – Voluntary Contributions Update

The current amount received is \$139,840. Another reminder will go out this week.

Thank you to all the families who have supported our teachers and students in this way.

In the next Newsflash we will have a report on how the money has been spent

Item 6 – Presidents report

No report tabled.

Item 7 – Principal, Deputy Principal and Assistant Principals Report

Parent Information Sessions: Response to some of the feedback

Overwhelmingly positive feedback from parents around the literacy and numeracy parent information sessions. We feel as though the hands-on aspect of the night was particularly successful and making it at 6pm from your previous feedback in the Tell Them From Me survey saw many more parents in attendance.

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Will this be an annual event? These exact sessions will not be an annual event, rather we consider the context each year and program events around this e.g. there may be a greater science or creative arts focus.

I didn't get to attend every session. The nature of the event was not to get to every session and every activity, but to gauge an understanding of how we teach at Artarmon and how you may be able to support your children at home.

Thank you

Thank you very much for the donation to the event to supply the tea, coffee etc and to all those who participated in the night. Thanks also to all the teaching staff who attended to support this initiative.

Plaque for school hall

As we put the plaque up to acknowledge the opening day of the hall we would also like to put up an acknowledgement of the contribution from P&C and the school. I will investigate the options.

Athletics Carnival 27 June 2019

Mr Williams and Ms Danias are doing an awesome job organising the carnival. As in previous years it will be held at ES Marks Field, Boronia St, Kensington. All children will be involved in activities during the day. A reminder that children will need to bring their food and drink as there will be no canteen facility.

Voluntary contributions

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Sydney Eisteddfod Results

We have acknowledged our successes at this years Eisteddfod. Thank you to Mr Walmsley, Mr Mansukhani and all the parents who spend their valuable time supporting this program.

Well done to all the students involved.

Thank you

A big thank you to Mr Coombes, Mrs Keevers, Mrs Blake, Mrs Singh and all the staff for their work for our students whilst I was on leave. We are very lucky to have such a committed and experienced staff.

Item 9 - Treasurer's Report

ARTARMON PARENTS' AND CITIZENS' FINANCES (unaudited)

Annual Summary and Budget analysis

	DRAFT BUDGET 2019	YTD 17 June 2019 (Reconciled Transactions Only)
CONTRIBUTIONS AND REVENUE		
Fundraising	30,000	12,978
<i>Springfair 2018</i>		3,107
<i>State Election CakeStall + BBQ</i>		3,746
<i>End of Term1 Sausage Sizzle</i>		1,659
<i>Federal Election CakeStall + BBQ</i>		4,466
Sponsorship	-	500
Year 6 Jerseys	15,000	10,888
Bank Interest	1,000	187
Grants received	-	-
Uniform Shop	20,000	11,666
Other Income	20,000	82
	86,000	36,301
EXPENSES		
Outgoings and other expenses		
Fundraising	(15,000)	(3,043)
<i>Springfair 2018</i>		-
<i>State Election CakeStall + BBQ</i>		(1,207)
<i>End of Term1 Sausage Sizzle</i>		(58)
<i>Other Fundraising Cost</i>		(164)
<i>Federal Election CakeStall + BBQ</i>		(1,064)
<i>Movie Night</i>		(550)
Year 6 Jerseys	(15,000)	(10,829)
	(30,000)	(13,872)
AP&C Administration		
Affiliation Fees and Insurance	(3,800)	-
Bank Fees & Auditor Fees	(3,000)	(2,992)
Merchant card charges & adjust	-	-
Bookkeeper (2016 expense)	(2,000)	(1,568)
Insurance	-	(3,778)
Insurance - Workers Comp reimburse	-	3,160
Website	-	-
PAYG, super (Net of transfer from Sub'Com)	-	-
Subscriptions		(753)
General expenses, VC newsletter printing	(1,000)	(172)
	(9,800)	(6,103)
AP&C Subcommittee allocations		
Strings	-	-
Band	-	-
Staff Farewells	-	-
Gardening	(1,000)	(194)
Sustainability	(1,500)	(541)
Year 6 Farewell	(3,000)	(806)
Traffic	-	-
English classes	-	-
Multicultural	-	-
	(5,500)	(1,541)
TOTAL OUTGOINGS	(45,300)	(21,515)
NET SUPLUS / (DEFICIT)	40,700	14,786

Main points to note

- Expected outgoings and revenue in the coming months from head P&C fund include
- Sponsorship of the UR strong program (subsidising \$10 per ticket for the first 100 tickets purchased for both the lower and upper primary Across the three main fundraising activities year to date (being state election, federal election and the end of Term 1 sausage sizzle), we have made a net profit of approximately \$7,542
- Year to date if we include the donations and fundraising money from last year but only booked this year as well as all other P&C expenditure and revenue, there is an operating profit for the head P&C fund of \$14,786. This is an increase from the profit reported at the last P&C meeting of \$9,512. The main drivers of the increase in net profits are
 - Profit from the federal election BBQ
 - Reimbursement from Band of the 2019 Workers Compensation Premium into the head P&C fund
 - sessions). Total cost approx. \$2,000
 - Reimbursement for tea and coffee for the literacy and numeracy sessions
 - Income and expenses for Upcoming Movie night and Trivia Night

Item 9 - Sub Committee Reports

Band Committee Report

Our bands have been busy preparing for the first festival on the calendar, the Sydney Eisteddfod. Members of Junior Band, Concert Band, Senior Band and Orchestra attended the annual Music Intensive Weekend on 1 – 2 June, held at school. They rehearsed in their bands and also attended group tutorials for their section, finishing with an informal concert to show parents the results of their hard work. Jazz Band also had an extended rehearsal on 30 May. Thank you to Nicole Shinfield and Diane Sexton for organising the Music Intensive Weekend, and the many parent volunteers assisting on the day. Also to Jess Wells for helping at the Jazz Band intensive.

All students in all bands had a 2 week 'Playathon' in the first 2 weeks of June. This involved them logging their instrumental practice time and asking for sponsorship from friends and family, to encourage them to practice. Prizes will be awarded to students in each band for the most practice time and most funds raised. Many thanks to Georgie Roussac for sourcing prizes from local businesses and organising the forms. Funds raised from the Playathon will go towards purchase of 6 acoustic shields. These shields are in use worldwide in professional, amateur and school orchestras and bands to protect players from potential hearing damage for those sitting directly in front of very loud instruments. These were delivered earlier this month and the bands have started to use them.

All bands (except Training Band) and Orchestra have competed in the Sydney Eisteddfod during June. Results are not available at the time of writing this report.

Multicultural Committee Report

Multilanguage Signage: Ms Keevers has organised the translated signs. One large sign will read "WELCOME" in multiple languages. There will also be a sign for outside the toilets indicating that it is for student use only. The sign company will use their own translators to complete them. Drop in sessions: We are looking to start Drop In sessions towards the end of term. The aim of these is to foster connections in a casual environment. The day is still TBC but will probably be mid week. Multicultural Committee members to discuss details this month. Volunteers needed.

Kindergarten Orientation – August: The Multicultural Committee plans to have representatives at the Kindy orientation. There will be Mandarin, Cantonese and Hindi speaking volunteers who will be available to answer questions and hand out appropriate resources re: starting school. Ms Keevers to advise the Committee of the dates ASAP so the volunteers can organise the time off.

Strings Committee Report

Music Intensive

The music intensive on June 1-2 was well-attended by nearly all of our students. In addition to Mr Mansukhani, there were four extra tutors on site who took the children through small group and large group tutorials. By all accounts, the students were engaged and well-behaved. The concert at the end of the weekend was fabulous, showing just how far the performances had come in such a short amount of time. Thank you to Nicole Shinfield for doing the bulk of the organisation, and to the parent volunteers who helped out on the day.

Sydney Eisteddfod

Three groups will be playing (or will have played by the time P&C meets) at the Concourse on Monday June 17 – concert strings, senior strings and orchestra. This is rather a prestigious event and Artarmon is expected to do very well. Mr Coombes has organised all students travel by train accompanied by teachers. Permission notes have been issued online. There will be a handful of parents to drive the large instruments to and from the venue.

Music camp 2021

A \$1000 deposit has been paid to the Collaroy Centre to secure the weekend of Oct 22-24 2021 for music camp. Band has paid the deposit in order to keep payments in the one committee (this is how it has been done in the past), though the form was filled out under my name (Emma Nicholas).

Issues

Westpac access: Similar to the P&C members, I have had trouble in the past getting ID'd by Westpac in order to be given payment authority. I have now been successfully ID'd but, as far as I understand, the P&C is now stuck in limbo and unable to give me payment authority. Once this comes through for me and Ian, we will then have two committee members with full access to Westpac. Currently there are no sub-committee members with full access.

Cello damage: There have been a few instances of damage to cellos hired by Year 3 students. Some children are finding it difficult transporting the instruments, especially if they go to after-school care or other activities. Because we really need to encourage the uptake of cellos, the sub-committee will discuss offering a second cello to keep at school for those who really need it.

Recent purchases: 2x double bass flight cases for Hawaii - \$1411.74. We are unable to hire double basses in Hawaii so this purchase was absolutely necessary. These cases should last us many years.

Sustainability Committee Report

Starting informal drop and chat sessions beginning Term 3. Tuesday mornings in the Hall Canteen. Carly will create a note for newsflash. P & C to provide biscuits and tea/coffee.

Volunteers confirmed for Kindergarten August Orientation. Need a few more Mandarin speaking volunteers. Carly will organise and meet with the team in early July.

Canteen Committee Report

A sausage sizzle was held on the last day of term 1. The total profit to the P&C was \$1,659.43.

Gardening Committee Report

No report tabled.

Uniform Committee Report

No report tabled.

Social and Fundraising Committee Report

No report tabled.

Website Committee Report

No report tabled.

Traffic Committee Report

No report tabled.

Item 10 General Business

22/5/2019 Daniel O'Doherty	Discussion raised by P&C to confirm the progress of the Cool schools application	That the School executive confirmed that the application has been sent to the Cool Classroom program to support air conditioning in classrooms, libraries and music rooms. Daniel O'Doherty to send school a list of potential suppliers.	Action	APS executive to find out when decision will come through. APS to seek original cool school request send by APS.
22/5/2019 Deepa Grage	Celebrate 'Nude Food Day' in the coming couple of weeks	That the School executive to work with Deepa to organise a Nude food day	Motion went to vote: Majority ruled	APS executive to work with Deepa and revert back with an approved Nude food day by June P&C GM
22/5/2019 Bogdan Grubisic	P&C approached for sponsorship opportunities	That Bogdan discuss with Tanya Lee Business manager - Artarmon dentists & Dean Gordon Storage King Artarmon. Sponsorship opportunities.	Action	Bogdan to follow up prior to July P&C GM
22/5/2019 Bogdan Grubisic	Chair recommended P&C create a 3 year framework	That the P&C plan sessions over the next 6 months to create a framework for Artarmon P&C	Action	Bogdan action over the next 6 months
26/6/2019	Hold a second hand uniform sale day.	That the uniform convener hold a sale day in the beginning of term 3.	Motion went to vote: Majority ruled	Ashish to organise in term 3.
26/6/2019	Purchase a new storage cupboard for second hand uniforms.	That the P&C provide funding of up to \$500 for a new storage cupboard for second hand uniforms.	Motion went to vote:	Ashish to purchase a new cupboard.

			Majority ruled	
26/6/2019	School zone on Hamden Road.	That the Artarmon P&C work with RMS to initiate a school zone on Hamden Rd.	Action	Ranjit to come back to the P&C by July P&C with an update.
26/6/2019	Trivia night	That the Fundraising Committee investigate ways to make the trivia night inclusive.	Action	Jackie to come back by July P&C GM with some suggestions.

Meeting closed at 8.30pm

Bogdan Grubisic - Chair for the meeting

Confirmed _____ **(President)** ____ / ____ / ____ **(date)**

Future Meeting Date

Wednesday 24 Jul 2019 - P&C Meeting, 7pm