



Artarmon Public School
 Parents and Citizens' Association
 Meeting Wednesday 26 September 2019
 Time: 7pm
 Venue: School Hall



AGENDA

- 1. Attendance and apologies**
- 2. Accept Minutes of Previous Meetings – 24 July 2019**
- 3. Correspondence**
 - 3.1. No correspondence received
- 4. Status update on action items from prior meetings**

Date	Issue/Discussion	Action	Status	New Actions
2018	Long pants to be considered for girls' uniform.	Louise Green	Working with suppliers.	
March 2019	POS software	Bogdan Grubisic	Bogdan and Anna details have been provided to Square & P&C details provided. Square estimated turnaround time for on-boarding Artarmon P&C business will be between 4-6 weeks from the start of August.	N/A
June 2019	APS to contact school infrastructure to get an update. The update is provided in the principal's report of the agenda.	Louise Green	Louise confirmed application has been submitted via online portal. Louise to check on the status of the application over the coming months Daniel O'Doherty to send school a list of potential suppliers.	
June 2019	Celebrate 'Nude Food Day'	Louise Green	School executive to work with Deepa to organise a Nude food day. Date to be confirmed	Completed

June 2019	Hold a second hand uniform sale day.	Ashish	That the uniform convener hold a sale day in the beginning of term 3 – Date confirmed for the 26 th July	Completed
July 2019	That the Artarmon P&C work with RMS to initiate a school zone on Hamden Rd.	Ranjit	Ranjit to come back to P&C with an update. Ranjit to supply P&C when the next general meeting will be. Ranjit confirmed back to Louise and Bogdan the next meetings of Willoughby council are on 12 and 26 Aug.	Completed
22/5/2019 Bogdan Grubisic	Chair recommended P&C create a 3 year framework	Bogdan	Bogdan to send through via Survey monkey questions relating to 3 year purpose and P&C members to select P&C logo	Results being collected – Tabled at the September meeting.
24/7/2019	Community Grant Programme update. That the voting is now open for the community grant.	Malvina Crastin	Malvina to organise mailbox drop and investigate other online avenues to promote	Completed.
24/7/2019	Tabling of the new enrolment procedures - Policy update - General enrolment procedures https://education.nsw.gov.au/policy-library/associated-documents/pd-2002-0006-01.pdf	Louise Green	Louise to provide a view of the differences between the old procedures and new procedures.	

5. Status

5.1. Voluntary Contributions Update

Currently we have received \$156 934.00.Thank you to all the families who are supporting our students and staff.

6. New Items

No motions put forward prior to meeting.

Motion subject	Name	Reasons	Requests

7. Treasurer's Report

ARTARMON PARENTS' AND CITIZENS' FINANCES (unaudited)

Annual Summary and Budget analysis		DRAFT BUDGET	YTD 11 September 2019 (Reconciled Transactions Only)
		2019	
CONTRIBUTIONS AND REVENUE			
Fundraising		30,000	30,029
	<i>Springfair 2018</i>		3,107
	<i>State Election CakeStall + BBQ</i>		3,746
	<i>End of Term1 Sausage Sizzle</i>		1,659
	<i>End of Term2 Sausage Sizzle</i>		1,972
	<i>Federal Election CakeStall + BBQ</i>		4,466
	<i>Movie Night</i>		3,890
	<i>Trivia Night</i>		9,805
	<i>Second Hand Uniform Sale</i>		1,384
Sponsorship		-	500
Year 6 Jerseys		15,000	10,888
Bank Interest		1,000	210
Grants received		-	-
Uniform Shop		20,000	11,666
Other Income		20,000	82
		86,000	53,375
EXPENSES			
Outgoings and other expenses			
Fundraising		(15,000)	(6,069)
	<i>Springfair 2018</i>		-
	<i>State Election CakeStall + BBQ</i>		(1,207)
	<i>End of Term1 Sausage Sizzle</i>		(58)
	<i>Other Fundraising Cost</i>		(164)
	<i>Federal Election CakeStall + BBQ</i>		(1,064)
	<i>Movie Night</i>		(1,174)
	<i>Trivia Night</i>		(2,403)
Year 6 Jerseys		(15,000)	(10,829)
		(30,000)	(16,898)
AP&C Administration			
Affiliation Fees and Insurance		(3,800)	(1,250)
Bank Fees & Auditor Fees		(3,000)	(3,063)
Merchant card charges & adjust		-	-
Bookkeeper		(2,000)	(2,501)
Insurance		-	(3,778)
Insurance - Workers Comp reimburse		-	3,160
Website		-	(260)
PAYG, super (Net of transfer from Sub'Com)		-	-
Subscriptions		-	(753)
General expenses, VC newsletter printing		(1,000)	(273)
		(9,800)	(8,717)
AP&C Subcommittee allocations			
Strings		-	-
Band		-	-
Staff Farewells		-	-
Gardening		(1,000)	(1,159)
Sustainability		(1,500)	(541)
Year 6 Farewell		(3,000)	(806)
Traffic		-	-
English classes		-	-
Multicultural		-	-
		(5,500)	(2,506)
TOTAL OUTGOINGS		(45,300)	(28,121)
NET SUPPLUS / (DEFICIT)		40,700	25,253

Main points to note

- Across all fundraising activities year to date (being the state and federal election BBQs, End of Term 1 and Term 2 sausage sizzles, Trivia Night, Movie Night and the Second Hand Uniform Sale), we made total profit of close to \$21K.
- Year to date, the net profit for the head P&C fund is \$25,253. This compares to \$26,919 at August. The reduction is due to no fundraising activities over the last month therefore no income received but there were expenses associated with the running of the P&C and Gardening Bee
- Main expenditure in the month has been
 - Bookkeeping fees
 - Gardening Bee
 - Outstanding payments for Trivia Night expenses
- Expected future outgoings
 - Sponsorship of the UR strong program (subsidising \$10 per ticket for the first 100 tickets purchased for both the lower and upper primary sessions). Total cost approx. \$2,000

8. Reports from Principal, Deputy Principal and Assistant Principal

Voluntary Contributions – Currently we have received \$156934.00. Thank you to all the families who are supporting our students and staff.

Cooler Classrooms – The Cooler Classroom Program has confirmed our application for air conditioning. They have received a large number of applications, which are still being assessed. They don't have an announcement date at this stage. They will notify schools of the outcomes as soon as they can.

Enrolment Policy – The new NSW Enrolment Policy is in the first stage of implementation. I will present the changes and impact at the P&C meeting on Wednesday 25 September.

Walkathon – 23 October (funds to be used for all students Digital Licence and new flagpoles for Aboriginal and Torres Strait Islander flags)

Hawaii Trip- What a great week we all had with an outstanding group of students. It was very worthwhile and a rich experience for our students.

Merit Selection Panel training. We are in need of several parents to be trained to sit on Selection Panels for staff.

The training takes approximately 1hr and can be done online with a short follow up meeting with myself. Please email the school if you are interested.

9. Sub Committee Reports

Social and Fundraising Committee Report

So far this year our team has raised just over \$16,000 with our big event coming soon.

I have had a few of us going out and getting donations that we have been using for our silent auctions, raffle and balloon pop which has been hard going but we have got around \$12,000 in value. Getting major sponsors for our Fair has been a lot harder going and we are hoping to have one or two in the next week.

We have been working hard getting our events organised for the upcoming Multicultural Fair on Sunday November 3rd.

We will be handing out raffle ticket books in the next few weeks for the children to sell over the holidays; it will be drawn on the day of the fair.

We have cricket NSW attending our fair and they will be bringing along some giveaways and a bowling net for kids to have a go at. We also are having some giant board game to play on the day, some other fun style games like sponge tossing, shoot down some ducks etc. We are having craft activity, pavlova decorating, face painting and more.

We are also going to showcase our bands, some dancing and karate exhibitions.

We also have a 2nd hand book and toy stall.

Each class this year has done an art piece which will be auctioning off as well as a silent auction and a balloon pop for prizes and a lucky dip.

The food will plentiful with Japanese, Chinese, Indian, Fijian, Dutch, Middle Eastern, sausage sizzle, gelato, fairy floss and slushies.

Gardening Committee Report - No report tabled

Band Committee Report

Senior Concert Band was awarded 1st place in their section at the Ryde Eisteddfod and Concert Band was awarded 2nd place in their section.

Prizes have been awarded to students for the Playathon. Well done to all the students who participated, raising over \$5,000 and clocking up many hours of practise! Many thanks to Georgie Roussac for sourcing prizes and Kali Lawrie for collating the results.

All bands and the Hawaii Touring Orchestra performed on 29th August in the Father's Day Band Concert at school.

By all accounts the lucky students who visited Hawaii had an amazing experience with memories to treasure. Thank you to all teachers who looked after them while they were away and especially to Jono Coombes for the mammoth organisational task involved.

The Band and Strings committees intend to form a small parent group to decide on a music performance uniform to be worn by all band and strings ensembles, as no agreement has been reached so far with previous attempts at this.

Canteen Committee Report

Migration to the new ordering system progresses and we will have an over the counter cashless solution soon.

Dan is looking at a move away from single use packaging for canteen items and will report some news when I've met with Willoughby council.

String Committee Report – No report tabled.

Uniform Committee Report – No report tabled

Multi-Cultural Committee Report – No report tabled.

Traffic Committee Report – No report tabled

Sustainability Committee Report – No report tabled

Website Committee Report – no report tabled

10. General Business

10.1 Community Grant Project update

10.2 Review P&C logo survey

10.3 Review P&C strategic roadmap for next 3 years survey

- Discuss survey
- Option to resend survey to paid committee members

10.4 Policy update - General enrolment procedures

- <https://education.nsw.gov.au/policy-library/associated-documents/pd-2002-0006-01.pdf>

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