



Artarmon Public School
 Parents and Citizens' Association
 Meeting Wednesday 22 May 2019
 Time: 7pm
 Venue: School Library



AGENDA

1. Attendance and apologies
2. Accept Minutes of Previous Meetings - 27 March 2019
3. Correspondence
 - 3.1. Letter sent to General Manager of Willoughby Council in regards to traffic permits for APS teachers.
4. Status update on action items from prior meetings

Issue/Task/Project	Who	Status/Action
Long pants to be considered for girls' uniform.	Jane Absolum	A committee of 3 parents and 3 teachers has been formed to look at the options. The school community will be able to provide feedback prior to any implementation. The committee is waiting for samples to be provided.
P&C website access for Jane Absolum	Louise Green	APS to consider providing access to P&C website for Website convenor Jane Absolum
POS software	Bogdan Grusbic	Request to investigate fundraising POS software to take credit cards payment and integration with Xero (Square) – Square was purchased last year by the P&C, Bogdan was unable to setting up the device. unfortunately Square device and platform wont allow the setup of a charity. Bogdan to investigate PayPal option.

5. Status
 - 5.1. Building Update
 - 5.2. Voluntary Contributions Update
6. New Items

Motion subject	Name	Reasons	Requests
That all reports be read prior to P&C meetings.	Malvina Crastin	It will make the P&C meetings shorter, therefore more accessible to people.	That Artarmon P&C move a motion that reports are assumed read prior to P&C meetings and any questions arising from the reports can be raised in the meetings.
That new reports become part of	Malvina Crastin	It makes more sense that new reports	That Artarmon P&C move a motion that reports will be included in the relevant

the agenda.		become part of the monthly agenda as opposed to part of the last months minutes.	months agenda and the previous months reports be included in the minutes of the last months agenda.
That minutes of P&C meeting be published within a week of the meeting separate to the agenda.	Malvina Crastin	It makes the content of the minutes relevant.	That Artarmon P&C move a motion that require minutes to be published within a week of the meeting.
That the P&C subsidise funding for the U R Strong parent workshops presented by creator Dana Kerford.	Ms Louise Kennedy	A practical, community based workshop that supports APS students to develop stronger social skills & fosters balanced well-being.	That Artarmon P&C move a motion that \$10 per ticket for the first 100 tickets sold on each night of the 'U R Strong' workshops. There are two workshop nights scheduled. This will total to a P&C contribution of \$2000.
That the P&C subscribe to Survey Monkey.	Bogdan Grubisic	To help the P&C run survey's across multiple P&C activities and projects over the coming years. Assist with interactions with Kids, Parents, Teachers and community want and needs outside of monthly P&C meetings.	That Artarmon P&C subscribe to Survey Monkey - Team Advantage plan costs \$23 AUD a month, per user, billed annually.
That Artarmon Public school supplies a copy of the canteen contract to the Artarmon P&C.	Bogdan Grubisic	Fundraising found the costs of the last BBQ to be higher than expected. 2 x Canteen staff (15.25 hours @ \$31) - \$472.75 1 x Canteen supervisor (12.75 hours @ \$33) - \$420.75 1 x Dan (including	That Artarmon Public School provides a copy the canteen contract.

		van trips and organising) - \$130.00	
That the year 3 social and fundraising committee run from term 2 – term 2.	Rebecca Ranasinghe	The new and old committee can run things together in term 1 to get things going quicker and to help handover from one year to the next.	That the P&C move a motion to have the year 3 social and fundraising committee run from term 2 – term 2.
That dates selected by fundraising committee be confirmed.	Jackie Sternfeld	We need the dates confirmed in order to commence planning.	That the P&C move a motion to lock in specific dates for fundraising events.

7. Treasurer's Report

8. Reports from Principal, Deputy Principal and Assistant Principal

9. Sub Committee Reports

- Social and Fundraising Committee Report
- Gardening Committee Report
- Band Committee Report
- String Committee Report
- Uniform Committee Report
- Multi-Cultural Committee Report
- Traffic Committee Report
- Sustainability Committee Report
- Website Committee Report

10. General Business

- 10.1. Mr Jono Coombs to provide update on Hawaii tour.

Malvina Crastin - Secretary
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